

Agents Engagement Application

1. Company Profile

a) Name of Chief Executive Officer:

.....

b) Details of Chief Executive Officer's background and qualifications

.....

.....

.....

c) Number of staff: ...

d) Details of key staff members and/or consultants

i.

ii.

iii.

e) Number of years company in existence: ...

f) Services provided by company

i.

ii.

iii.

g) Location and details of off-shore offices

i.

ii.

iii.

h) Location and details of sub-contractors

i.

ii.

iii.

i) Location and details of off-shore partners

- i.
- ii.
- iii.

2. **Company Registration Details** (including all registration numbers and country of registration)

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3. **Details of past and present experience with recruiting students**

a) For Australian Sectors (VET/University)	Number of students recruited
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b) For all other education sectors	Number of students recruited
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4. **Familiarity with Australian education industry**

a) Have you read and understood the ESOS Act 2000? Yes No

If "no", do you intend to familiarise yourself with it? Yes No

b) Have you read and understood the National Code 2007? Yes No

If “no”, do you intend to familiarise yourself with it?

Yes No

c) Have you completed the AEI Agent Training Course?

Yes No

If “no”, what date do you intend to complete it?

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5. Your personal experience within the following:

a) Education industry generally

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b) Any other major business areas

.....

6. Details of markets from which you recruit:

a) Current geographical area/s

Geographical area	Characteristics of this geographical area

b) Details of any potential areas from which you would like to recruit

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7. Names of any professional organisations of which you are a member:

- a)
- b)
- c)
- d)

8. Outline of services to be provided to KAA:

.....

9. **References:** Please provide the details of two (2) referees who can vouch for your company.

Reference 1	
First Name:	
Surname:	
Organisation:	
Email:	
Phone:	

Reference 2	
First Name:	
Surname:	
Organisation:	
Email:	
Phone:	

..... ./. ./.
 Signature of Chief Executive Officer Date

.....
 Chief Executive Officer 's name (*please print*)

Scan and email completed document to info@kaa.com.au, addressed to Chief Executive Officer.

Approval:

X	./. ./
Application approved by Chief Executive Officer, KAA	Date